

**BRIDGE END GARDENS WORKING PARTY held at COUNCIL OFFICES  
LONDON ROAD SAFFRON WALDEN at 4.30 pm on 15 JULY 2002**

Present:- Councillors R C Dean, M A Hibbs and D M Miller.

Officers in attendance:- J Bosworth, Miss S Chapman and M T Purkiss.

**BEG168 APOLOGIES**

Apologies for absence were received from Councillors D J Morson and Mrs D Cornell and from the Clerk to Saffron Walden Town Council.

**BEG169 CHAIRMAN**

In the absence of the Chairman, it was agreed that Councillor D M Miller be appointed Chairman for the meeting.

**BEG170 MINUTES**

The Minutes of the meeting held on 17 June 2002 were approved as a correct record and signed by the Chairman.

**BEG171 BUSINESS ARISING**

**(i) Stone Bench**

Councillor Miller said that he understood that the stone bench should be delivered in approximately three weeks time.

**(ii) Bye-laws**

Councillor Hibbs said that he had been approached by a number of residents and allotment holders concerning an area outside the Gardens where there had been an increase in the amount of dog fouling. The Committee and Communications Manager would draw this matter to the attention of the Dog Warden.

**(iii) Memorials**

In an answer to a question from Councillor Hibbs, the Local Plan and Conservation Manager confirmed that it was acceptable for people to purchase specific items for the Gardens as memorials. Additional Victorian seating in accordance with the specification agreed with HLF might appeal to potential donors.

**BEG172 MANAGEMENT AND HISTORIC PLANTING PLANS**

Further to Minute BEG159, it was confirmed that the tender submitted by Elizabeth Banks Associates Ltd for the preparation of an historic planting plan and a management plan had been accepted. The Local Plan and Conservation Manager had met with representatives from Elizabeth Banks Associates Ltd who would be producing a draft plan for discussion with the Heritage Lottery Fund very shortly. Councillor Hibbs suggested that it would be useful to hold the next meeting in the summerhouse at the Gardens so that Members could see first hand what progress had been made. This was agreed.

**BEG173 TASK FORCE UPDATE**

The Local Plan and Conservation Manager reported that the relevant Task Force participant had been provided with details of the Saffron Walden United Charities, which might be able to help towards the cost of a course fee at Writtle College. He also referred to an issue relating to the Task Force participants, which was being investigated, and said that the Head of Planning and Building Surveying would advise Members of the outcome as soon as possible.

**BEG174 EXTERNAL FUNDING UPDATE**

Councillor Hibbs suggested that an approach should be made to Saffron Walden Round Table to see whether any further contribution might be forthcoming from money raised at the Carnival. It was noted that the Round Table had previously pledged a sum of £1,000 towards the Bridge End Gardens Project. It was agreed that an initial approach by councillors would be the best way of dealing with this matter. The Local Plan and Conservation Manager suggested that if contributions were forthcoming, they could be put towards the cost of additional Victorian cast iron seats.

**BEG175 PROGRESS WITH HLF BID**

The Local Plan and Conservation Manager reported that the six requirements of the HLF bid were either in hand or had been completed. These included a schedule of repairs and statuary. He would e-mail a copy of the schedule to Members of the Working Party.

He said that members of the 33<sup>rd</sup> regiment from Carver Barracks were undertaking work upstream from the culvert entrance. The leak in the pond in the walled garden was currently being repaired.

He said that he was confident that all work required by the HLF would be completed by the closing date of 28 November 2002 in relation to the stage 2 bid. In the meantime, he was obtaining prices for all the work identified in the schedule.

**BEG176 FEEDBACK FROM MEETING WITH FRIENDS**

The Local Plan and Conservation Manager would be attending the next meeting of the Friends on 22 July 2002.

**BEG177 NEXT MEETING**

It was agreed that the next meeting would be held in the summerhouse at Bridge End Gardens at 4.30 pm on 19 August 2002, or on an earlier date if the draft planting plan was available before then.

The meeting ended at 5.10 pm.